



2/06/2017

Dr Nickolay Borodin
Medicalport

Dear Dr Borodin

Membership to the New Zealand Panel Physician Network

We are pleased to offer you a membership as a medical examiner and radiologist to the New Zealand Panel Physicians network.

This means that you may conduct Immigration Medical Examinations (IMEs) New Zealand visa applicants in compliance with the below instructions.

New Zealand Immigration Medical Examinations:

The New Zealand Immigration Panel Member Instructions will assist you to carry out your responsibilities in conducting medical examinations of applicants of New Zealand visas. The Panel Instructions are available in an electronic format on the INZ's website at: www.immigration.govt.nz

I would like to take this opportunity to highlight to you few key elements:

- Strict identification procedures must always be observed throughout the process of all medical and radiological examinations, specialist consultations and pathology testing.
- Panel members must maintain the integrity of the health examination process, especially in relation to the handling of specimens.
- Your membership is personal and you must not delegate any examination functions to any other person (including but not limited to a nurse, intern or another doctor in your practice) without the express authorisation by INZ.
- Your membership of the panel is on the understanding that you have no pre-existing conflicts of interest. Should any emerge during the course of your work for the panel, immediately bring them to INZ's attention, at the address detailed below.
- Panel Members must protect the privacy of New Zealand visa applicants with regards to personal and medical information in accordance with New Zealand Privacy laws. INZ expect you to take your privacy obligations seriously, and ensure that you and your staff take reasonable steps to ensure the security of personal information.

INZ audits the work of the panel in a number of ways:

- Our Medical Assessors assess and review health examinations submitted by the panel (with particular regard to the rate of detection of various conditions compared to the known incidence rate within the country of examination).
- We undertake onsite audits to meet with panel members and review clinic operations.

These controls help us to ensure that highest standards of clinical expertise and integrity are maintained.

If you have any questions on this matter, please contact us at [INZ-Health](http://www.immigration.govt.nz/health) .

Please be advised that INZ can remove or cancel a membership of the panel at their discretion. These decisions are final and INZ will not enter into a review process.

Enquiries regarding New Zealand health cases should be directed to:

[INZ-HealthS](#)

eMedical:

INZ use eMedical system to allow physicians to record and submit their examinations electronically. As Medicalport is eMedical enabled, you will be required to report INZ IMEs into eMedical.

You will shortly receive automatically generated emails prompting you to log on to eMedical and create your own unique password for accessing eMedical and activating your individual user accounts. Once you have successfully activated your account you will then receive another automatically generated email containing your eMedical user ID.

To access eMedical from then on please go to www.emedical and log on using the user ID emailed to you and the password created when each user activated their accounts. Once you have logged into eMedical the 'Terms and Conditions' window will display. Please ensure you review and agree to the Terms. Non-compliance with these terms and conditions would result in eMedical access being revoked.

Training resources such as tip sheets, user guide and quick reference guide are available in eMedical, under the eMedical Support tab.

We look forward to working with you on the New Zealand panel.

Yours Sincerely



Michael Sorensen
Immigration Health Team
Immigration New Zealand